

**ARMY PUBLIC SCHOOL RAKHMUTHI**

**QUALIFICATION REQUISITIES (QR)**

**TEACHING, NON-TEACHING &**

**ADMINISTRATIVE STAFF**

**(ACADEMIC SESSION 2025-26)**

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| 1.**Educational & Professional Qualifications:-** |
|  | (a) |  **PGT**  | **Essential:-**1. Two years Integrated Post Graduate MA/M.Sc. Course of Regional College of Education Of NCERT in Concerned subject with at least at 50% aggregate marks

**OR**1. Post-Graduation with a minimum 55% marks or equivalent grade and three- year integrated B.Ed /M.Ed

**OR**1. Master Degree from a recognized University with at least 50% marks in aggregate in any of the following subjects
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| **Subject** | **Education Qualification (Master Degree)** |
| **PGT (English)** | English |
| **PGT (History)** | History |
| **PGT (Political Science)** | Political Science |
| **PGT (Psychology)** | Psychology |
| **PGT (Mathematics)** | Mathematics/Applied Mathematics |
| **PGT (Physics)** | Physics/Electronics/Applied/Physics/Nuclear Physics |
| **PGT (Chemistry)** | Chemistry/Bio Chemistry |
| **PGT (Biology)** | Botany/Zoology/Life Science /Bio Science/Genetics/ Microbiology /Bio Tech provided they have studied Botany/Zoology at graduation level  |
| **PGT (Accountancy& Business Studies)** | AccountancyBusiness Studies |
| **PGT (Economics)** | Economics |
| **PGT (Physical Education)** | M.P.Ed |
| **PGT (Painting)** | \*Painting |
|  B.Ed or equivalent degree from a recognized University. |
|  |  |  **Note:-** PGT- \*Painting ( B.Ed is not mandatory) |

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| 2.**Educational & Professional Qualifications:-** |
|  | (a) | **TGT****Essential And other qualification required less TGT Physical Education)** | **Essential:-**(i) Four years “Integrated Degree Course of Regional College of Education of  NCERT in the concerned subject with at least 50% marks in aggregate**OR**(ii) Post-Graduation with a minimum 55% marks or equivalent grade and three- year integrated B.Ed /M.Ed**OR**(iii) Bachelor Degree with the least 50% marks in the concerned subjects/combination of subjects and in aggregate in one of the following”:- |
| **TGT****(English)** | English as a subject in all the three years of Graduation |
| **TGT****(Hindi)** | Hindi as a subject in all the three years of Graduation |
| **TGT****(Mathematics)** | Bachelor Degree in Mathematics with any two of the following subjects – Mathematics, Physics, Chemistry, Economics, Computer Science, Statistics |
| **TGT (SST)** | Any two of the following – History, Geography, Economics and Political Science of which one must be either History andGeography |
| **TGT****(Science)** | Bachelor degree in Science with any two of the following subjects- Botany, Zoology, Chemistry and Physics |
| **TGT****(Sanskrit)** | Sanskrit as a subject in all three years of Graduation |
| **TGT****(Computer Science)@** | BCA or Graduation in Computer Science or BE/ B. Tech (Computer Science/IT) or Graduation in any subject and A level course from DOEACC, Min of info & Communication & Technology, GOI |
| **Note: @**Relaxation in B.Ed qualification is not available for TGT(Computer Science) |
|  |  | 1. B.Ed or equivalent degree from a recognized University.
2. Pass in Central Teacher Eligibility Test (CTET)/Teachers Eligibility Test(TET), Conducted by CBSE/State Govts in accordance with guidelines framed by the NCTE for the purpose.
3. Proficiency in teaching in English medium.
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| **Desirable:-** |
| 1. Desirable: Knowledge of Computer Application.
2. Candidates who have passed online screening test(OST) conducted by AWES and in possession of valid score card shall be preferred.
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|  | (b) | **PRT****Essential and other qualification required less****PRT(Physical Education)** | **Essential:-**1. Graduation holding Bachelor’s degree with at least 50% marks in the concerned subject/combination of subjects and in aggregate.
2. B.EI.Ed./ 02yearD.EI.Ed.

**OR**In case suitable candidates with B.EI.Ed/B.EI.Ed qualifications are not available, candidates with B.Ed or integrated B.Ed can also apply with fulfillment of the condition of six month PDPET/Bridge Course from an NCTE recognized institute as when NCTE approves any institutes to conduct the said course within two years of recruitment as PRT or commencement of the course whichever is later.1. Pass in Central Teacher Eligibility (CTET)/ Teachers Eligibility Test (TET), conducted by CBSE / State Govt accordance with the guidelines framed by the NCTE for the purpose.
2. Proficiency in teaching in English medium

**Desirable:-**1. Desirable: Knowledge of Computer Application.
2. Candidates who have passed online screening test(OST)conducted by AWES and in possession of valid score card shall be preferred.
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|  | (c) | **PRT****(Physical Education)** | 1. Bachelor’s degree with Physical Education as an elective subject with 50% marks

**OR**Bachelor’sdegreewithPhysicalEducationasanelectivesubjectwith45%marks and participation in National or State or Inter University competition in sports or games or athletics recognized by Association of Indian University or Indian Olympics Association.**OR**Bachelor’s degree with 45% marks and having participated in National or State or Inter-University sports or games or athletics**OR**For deputed in-service candidates (i.e, Trained Physical Education Teachers/Coaches)-Graduation with 45% marks and at least 3years of teaching experience as per National Council for Teacher Education (Recognition Norm& Procedure) Regulations, 2009**OR**Graduation in Physical Education with 40%marks**OR**Graduation with Physical Education as an elective subject with 40%marks.**OR**Graduate who participated school, Inter-Collegiate in sports/games or passed NCC ‘C. Certification in accordance with the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10.12.2007**OR**Graduation in Physical Education i.e, B.P.Ed course (or its equivalent) of 3years duration.**OR**GraduatehavingrepresentedState/Universityinsports/games/athletics. |

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|  |  | **PRT****(Physical Education) contd……** | **OR**Graduate who has secured 1st, 2ndor 3rdposition in Inter-Collegiate sports / games tournaments / possessing NCC ‘C’ certificate or passed basic course in Adventure Sports**OR**Graduate with one-year training programme in Sports Science, Sports Management, Sports Coaching ,Yoga, Olympic Education, Sports Journalism etc (In accordance with the National Council for Teacher Education (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) Regulations, 2002 notified on 13.11.2002**And**Bachelor of Physical Education (B.Ped) of at least one year duration (or its equivalent) from any National Council for Teacher Education recognized institution. |
|  | (d) | **Activity teachers****(Dance, Music, Art& Craft, PTI, Librarian)** | Graduation in Dance/Music/PTI/Librarian with 50% marks Diploma in Art &Craft from recognized Institute/Fine Art/Craft  |
|  | (e) | **Computer Teacher**  | BCA or Graduation in Computer Science or BE/ B. Tech (Computer Science/IT) or Graduation in any subject and A level course from DOEACC, Min of info & Communication & Technology, GOI. B.Ed is Mandatory or Equivalent degree from recognized university . |
|  | (f) | **Special Educator** | Graduate with B.Ed (Special Education) or B.Ed. General with One Year Diploma in Special Education. |
|  | (g) | **Counsellor** | Graduation with Psychology with a certificate or Diploma in Counselling with minimum experience of three years as Counsellor |
|  | (h) | **Science Lab Attendant** | 10+2 with Science/ Graduation with Science Stream and Computer literate |
|  | (i) | **Headmistress** | **Essential**:-1. Graduate in any specialization with min 50% marks in each and overall aggregate.
2. B.Ed/ M.Ed / B.El.Ed / two year Diploma in elementary education.
3. Min 08 Yrs of teaching experience with at least of 05 year as PRT in a CBSE recognized school.
4. Age-Max 55 Yrs and 57 Yrs for ESM/teachers from same school.
5. Qualified in CTET and OST.
6. IT/Computer literate.
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|  | (j) | **Pre-Primary teachers & Activity Teacher** | Must have at least qualified Grade XII through any recognized Board CBSE/CSE/NIOS etc. with minimum 50% marks. Should have done Nursery Teachers Training or a Two year diploma in Elementary Education from an institution recognized and approved by the state Education Department. **Preferably: Diploma in Nursery Teacher Edn/ Pre school Edn/Early Childhood Education Programme (D.E.C.Ed) of minimum 2 yrs duration or B.Ed (Nursery) from NCTE Recognised institution**. **Graduation in any field is desirable.** |

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| **3. Administrative Staff** |
|  | (a) | **Head Clerk** |  (a) Preferably an Ex-Serviceman of clerk category upto the age of 55 years.(b) 5-10 experience in Office Management, accounting handling as Head Clerk with high proficiency in staff duties and drafting experience.(c) Computer Savvy-MS Office.(d) Educational Qualification-Minimum Graduate in case of civilian.(e) Should not have any disciplinary case against him in the entire service.  |
|  | (b) | **UDC** | 1. B.Com or fifteen years of service as a clerk (for Ex-Servicemen). Computer literate (MS Office, Tally etc).
2. Computer Speed (12000 key depression per hour).Knowledge of relevant software applications used by schools.
3. 5years experience as a clerk Or an accounts clerk in a reputed organization, preferably a school.
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|  | (c) | **LDC** | 1. Graduate or ten years of service as a clerk (for Ex-Servicemen). Computer literate.
2. Knowledge of Computer MS Office (Speed12000 key depression per hour.)
3. Basic knowledge of Accounting.
4. Good communication skills.
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|  | (d) | Administrative Supervisor | 1. Preferably an ex-serviceman of General duties category upto the age of 55 years
2. Minimum graduate in case of civilian
3. Working knowledge of computer and basic financial matters.
4. Five year experience in administration and ability and willingness for liaison work various government and non-government agencies.
5. Should not have any disciplinary case against him in the entire service.
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|  | (e) | **Accountant & Accountant Clerk** | 1. Commerce Graduate or Fifteen years’ service as clerk in the Defence Services.
2. Basic computer application course of Army/ Diploma in Computer Applications of not less than one-year duration. Speed12000 key depression per hour. Knowledge of double entry system of accounting, excel sheet and accounting software.
3. Minimum 5 years experience as an Accounts clerk in the Defence Services/reputed organization
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|  | (f) | **Group ‘D’ Staff & Peon** | Preferably Matriculate or 10 years for Ex-Servicemen |
|  | (g) | **Aayas**  | Only Female (Qualification Under Matriculate) |
|  | (h) | **House Keeper** | Male (Preferably Matriculate) |
|  | (i)  | **Driver** | Preferably matriculate or 10 Years for Ex-servicemen with good health and eye sight. Should be in possession of valid HMV or HPMV/HTV |

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| 4. **Evaluation of Teaching Skills.** The Evaluation of Teaching Skills will be done in three parts along with the interview:- |
|  | (a) | **Part I** | - | Teaching practice where the candidate will be asked to conduct a class |
|  | (b) | **Part II** | - | This is applicable only to language teachers TGTs. A written test of30 marks (Two question of 15 marks each essay writing and comprehension) will be conducted to assess the written expression of the candidate. |
|  | (c) | **Part III** | - | A computer proficiency test will be conducted for all categories (except PTI, Art & Craft and Dance Teacher). |
|  Principal APS Rakhmuthi |